

**KINGSTON UNIVERSITY**  
**Board of Governors**

***Remuneration Committee***

***Terms of Reference (Revised)***

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**1.0 MEMBERSHIP**

Six members of the Board, including the Chair of the Board, the Vice-Chair of the Board, the Chairs of the Employment and Finance Committees, another member of the Board and the Vice-Chancellor (except for matters relating to his/her conditions of service, pay band and salary).

**2.0 CURRENT MEMBERS (as at November 2009)**

Gren Collings    **Chair**  
Ann Corrigan  
Peter Scott  
(*All ex-officio*)  
Lesley Granger  
  
(*two vacancies*)

**3.0 QUORUM**

Three

**4.0 CLERK**

University Secretary

**5.0 NORMALLY IN ATTENDANCE**

No-one (other than the Clerk)

## 6.0 TERMS OF REFERENCE

- (1) **To make recommendations**, annually, to the Board on the Vice-Chancellor's conditions of service, pay band and remuneration;
- (2) **To determine** the framework of other senior post holders' conditions of service and pay bands. (NB Under the University's current organisational structure, 'holders of senior posts' are the Vice-Chancellor and other members of the Executive);
- (3) **To agree** annually a report from the Vice-Chancellor on senior post holders' remuneration;
- (4) **To make recommendations** to the Board on severance payments to holders of senior posts;
- (5) **To consider** any other appropriate matter referred to the Committee by the Board;
- (6) **To meet** at least once each academic year.

## 7.0 MEETINGS

The Remuneration Committee meets at least once per annum.

(Authority: Board Minute 31.0/1996)

November 2009

Ref: TermsofRef/RemCttee