

## **ACADEMIC BOARD**

Type:	STATUTORY
Nature:	Senior academic committee of University
Report Line:	Authority to act via Articles of Government. Also reports to Board of Governors and Vice-Chancellor
Timing:	Four per annum
Life Cycle:	Three years

## **TERMS OF REFERENCE/FUNCTIONS**

The Academic Board shall be responsible for:

- a) general issues relating to the research, scholarship, teaching and courses at the University, including criteria for the admission of students; the appointment and removal of internal and external examiners; policies and procedures for assessment and examination of the academic performance of students; the content of the curriculum; academic standards and the validation and review of courses; the procedures for the award of qualifications and honorary academic titles and the procedures for the expulsion of students for academic reasons. Such responsibilities shall be subject to the requirements of validating and accrediting bodies;
- b) considering the development of the academic activities of the University and the resources needed to support them and for advising the Vice-Chancellor and the Board of Governors therein; and
- c) advising on such other matters as the Board of Governors or the Vice-Chancellor may refer to the Academic Board.
- d) to refer matters to other committees as appropriate

## **MEMBERSHIP**

### *Ex-officio:*

Vice-Chancellor (Chairman) [1]  
Deputy Vice-Chancellor (Vice Chairman) [1]  
Pro Vice-Chancellors [3] & Deans of Faculties [7]  
Director of Academic Development [1]  
Director of Graduate Studies [1]  
Director of ICT Services [1]  
Director of Student Services and Administration [1]

### *Nominated:*

One Senior Faculty Staff member nominated by and from each Faculty [7]  
Reader or non-head Professor nominated by Research Committee [1]

Member of the Quality Enhancement Committee nominated by and from the Quality Enhancement Committee [1]  
One FAM/FTM elected by and from the FAMs/FTMs [1]

*Elected members:*

Three Senior Faculty Staff elected by Senior Faculty Staff [3]  
Three members of the teaching staff from each Faculty (but with restricted voting rights) [14]

*Student members:*

Three student members, appointed by Kingston University Guild of Students (including one postgraduate student) [3]

*Co-opted:*

The Board may co-opt up to two further members (including FE partner) [2]

Total of 40 voting members.

*Attendance:*

Academic Registrar (Clerk)

**MODUS OPERANDI**

Quorum: 50% (20) of total membership, including 75% (9) of ex-officio members  
Papers: Agenda, minutes and papers published on University's intranet web page  
Conduct: As described in Rules & Procedures for meetings of the Academic Board and its Committees (AB72 92/93). This covers all meetings where report line is to the Academic Board.