

## Committee Remits

University Committees can be divided into three broad groups: those reporting to either the Board of Governors or the Academic Board or the Executive Board/SMG. This paper summarises the principal powers of the University's highest level bodies, indicating how issues are dealt with between committees and where committees, groups etc report.

<b>Governance</b>	<b>Executive Functions</b>			<b>Academic</b>
<b>Board of Governors</b>	<b>SMG</b>	<b>Executive Board</b>	<b>Academic Directorate</b>	<b>Academic Board</b>
<b>Overall purpose</b>	<b>Overall purpose</b>	<b>Overall purpose</b>	<b>Overall purpose</b>	<b>Overall purpose</b>
Responsible for the overall educational character and mission of the University for oversight of its activities	Oversight of the management and development of the University advising the Vice-Chancellor.	Develops with the SMG the strategic development of the University in all areas other than those academic responsibilities discharged by the Academic Board and Directorate	Responsible for management of overarching policies on academic affairs, course planning, and academic strategy and how these impact on the student experience. The executive body which provides a link to the Academic Board and its sub-committees.	Operating at a strategic level, responsible for issues relating to research, scholarship, teaching, learning and assessment, academic standards and qualifications. The development of the University's academic activities and the support of these activities. Advises the Vice-Chancellor and Board of Governors as necessary
<b>Strategic Planning</b>	<b>Strategic Planning</b>	<b>Strategic Planning</b>	<b>Strategic Planning</b>	<b>Strategic Planning</b>
Approving the University's strategic plan annually	Develops long-term strategic plan in consultation with Executive Board for recommendation to the Board of Governors	Agrees the strategic plan to be recommended to the Board of Governors taking into account academic considerations as identified by the Academic Board	Detailed discussion of those parts of the strategic plan relating to academic matters which will also be discussed at the Academic Board and thereafter at the Board of Governors	Contributes to the development of the strategic plan and endorsing the final draft Plan which it recommends to the Board of Governors

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<b>Board of Governors</b>	<b>SMG</b>	<b>Executive Board</b>	<b>Academic Directorate</b>	<b>Academic Board</b>
Ensures that performance against Plan is monitored through KPIs	Monitors progress of agreed strategies and policies against the University's strategic plan, taking corrective action as necessary.	Advises SMG on policies and procedures required to ensure that the strategic plan is implemented	Overview of collaborative partnerships.	
	Manages the annual planning cycle and agrees University priorities taking account of the views of the Executive Board and Academic Directorate.	Comments on the annual planning cycle including the University priorities proposed by the SMG.	Agrees the academic priorities for the annual planning cycle.	Comments on the planning cycle insofar as this impacts on academic developments
<b>Financial Planning</b>	<b>Financial Planning</b>	<b>Financial Planning</b>	<b>Financial Planning</b>	<b>Financial Planning</b>
Approves budget and financial strategy including plans for capital expenditure	Prepares the Financial Plan on an annual basis	Receives the financial planning assumption in the Financial Plan for consideration and approval by the Finance Committee and Board of Governors		
	Responsible for preparing the resource allocation methodology	Considers the resource allocation methodology proposed by the SMG	Highlight the resource implications of academic strategies including the introduction of new courses.	
	Agrees the allocation of resources to faculties and service departments as set out in the resource allocation methodology.			

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<b>Estates, HR etc</b>	<b>Estates, HR etc</b>	<b>Estates, HR etc</b>	<b>Estates, HR etc</b>	<b>Estates, HR etc</b>
Approves strategic plans for key service areas of the University including salary structure and conditions of service	Determines the strategic plans for the key service areas of the University for recommendation to the Board of Governors where necessary	Considers the strategic plans for the key service areas of the University	Comments to SMG on the strategic plans for key service areas insofar as these impact on the academic activities of the University	
<b>External Relations</b>	<b>External Relations</b>	<b>External Relations</b>	<b>External Relations</b>	<b>External Relations</b>
General oversight to ensure University's reputation is safeguarded	Manages the University's relationships with key external bodies such as HEFCE and UUK.		Reviews and endorses proposals for institutional partnerships both in the UK and overseas.	
<b>Academic Planning</b>	<b>Academic Planning</b>	<b>Academic Planning</b>	<b>Academic Planning</b>	<b>Academic Planning</b>
Endorses the Academic Plan as part of the University's strategic plan	Receives academic plan from Academic Board as a major component of the university's strategic plan	Receives academic plan from Academic Board	Prepares the academic aspect of university plans including priorities for the planning cycle	Endorses academic plan as prepared by the Academic Directorate which will be a component in University Strategic Plan
	Agrees the student number targets from the Academic Directorate			Endorses academic plan
			Approves new courses reporting these to the Academic Board.	

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<b>Academic Standards</b>	<b>Academic Standards</b>	<b>Academic Standards</b>	<b>Academic Standards</b>	<b>Academic Standards</b>
Ensures appropriate quality processes are in place.				Ultimate responsibility for academic standards
			Oversight of student issues insofar as these relate to new developments and partnerships.	
			Monitors and reviews policies, practices and procedures relating to student satisfaction, welfare and support insofar as these relate to its responsibilities for reviewing the academic portfolio.	Receives reports from its sub-committees on student satisfaction, welfare and support
				Ultimate responsibility for key academic processes including: <ul style="list-style-type: none"> <li>- criteria for student admissions</li> <li>- appointment and removal of external examiners</li> <li>- policies and procedures for assessment</li> <li>- the curriculum</li> <li>- award of honorary degrees</li> <li>- academic standards</li> <li>- expulsion of students</li> </ul>

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				from the University
				Appointment and removal of external examiners
<b>Student Experience</b>	<b>Student Experience</b>	<b>Student Experience</b>	<b>Student Experience</b>	<b>Student Experience</b>
			Monitoring the implementation of strategies related to the student experience	
<b>Reporting Structures</b>	<b>Reporting Structures</b>	<b>Reporting Structures</b>	<b>Reporting Structures</b>	<b>Reporting Structures</b>
To receive reports from all committees and boards and groups established by the Board as follows:  Audit, Estates, Finance, Employment, Nominations and Remuneration Committees	To receive reports from all those committees and boards and groups it has established.		To receive reports from the Academic Directorate Advisory Group, International Committee, European Committee and STAR Committee..	To receive reports from all committees, boards and groups established by the Academic Board with the approval of the Board of Governors as follows:  Research Quality Enhancement Faculty Boards Professorial Appointments Honorary Degrees Ad hoc academic appeals panel